| **Presenter's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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| **Criteria** | **Points** | **Description** | **Score** |
| --- | --- | --- | --- |
| 1. Content | 40 | This criterion evaluates the quality and completeness of the presenter's content. Points will be awarded based on the effectiveness of the introduction, the soundness of the methods/approach, the quality of the results, and the strength of the discussion and conclusion. |  |
| 1.1 Introduction and Background | 10 | The introduction and background should clearly and concisely introduce the topic and provide relevant context for the audience. |  |
| 1.2 Methods / Approach | 10 | The methods/approach should be clearly described and demonstrate sound reasoning and methodology. |  |
| 1.3 Results | 10 | The results should be clearly presented and interpreted in a way that is meaningful and relevant to the audience. |  |
| 1.4 Discussion and Conclusion | 10 | The discussion and conclusion should effectively summarize the key points of the presentation and provide insights or recommendations for future work. |  |
| 2. Organization | 20 | This criterion evaluates the presenter's ability to effectively structure their presentation, use transitions to guide the audience, and manage their time. |  |
| 2.1 Structure | 10 | The structure of the presentation should be clear and logical, with a well-defined beginning, middle, and end. |  |
| 2.2 Transitions | 5 | Transitions should be used effectively to guide the audience from one point to another and help them understand how the different parts of the presentation are connected. |  |
| 2.3 Time Management | 5 | The presenter should effectively manage their time and ensure that they do not go over the allotted time. |  |
| 3. Delivery | 30 | This criterion evaluates the presenter's verbal skills, use of visual aids, and body language. |  |
| 3.1 Verbal Skills | 10 | The presenter's verbal skills should be clear, confident, and engaging, with appropriate pace, tone, and volume. |  |
| 3.2 Visual Aids | 10 | Visual aids, such as slides or handouts, should be used effectively to support the presentation and help the audience understand the content. |  |
| 3.3 Body Language | 10 | The presenter's body language, including posture, eye contact, and gestures, should be natural and convey confidence and engagement. |  |
| 4. Overall Impression | 10 | This criterion evaluates the overall impression of the presentation, taking into account factors such as creativity, originality, and impact. |  |
| Total Score | 100 | The total score will be tallied up at the end, with points awarded under each criterion. Additional comments can be included in a separate section below the table. |  |